

Levens Parish Council

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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in **Levens Methodist Church (main Church room) at 7.30pm on Tuesday 11 January 2022.**

AS PART OF THIS AGENDA, PLEASE READ THE FOLLOWING NOTES CAREFULLY:

Following the introduction of Plan B relating to Covid-19 in December, the National Association of Local Councils (NALC) confirms that face coverings are required by law in most indoor public places. Its view is that face coverings are required to be worn at council meetings held in indoor public places, subject to exemptions or reasonable excuse.

To this end and for the safety of all, Levens Parish Council requests anyone attending the meeting on 11 January to follow these guidelines: Please

- Do not attend if you have Covid-19 symptoms or have had symptoms in the last 7 days; nor should you attend if you are meant to be isolating.
- Follow any entry and exit directions and use the hand sanitiser if provided.
- Maintain social distancing in the building and do not move chairs from their places.
- Wear a face covering as the Church is an enclosed space within the scope of current guidance.

Agenda

1. **Apologies:** To receive written apologies with reasons for absence
2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.
3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 09 November 2021 as a true record (previously circulated 16 November and currently on the Parish Council webpage).
4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.
5. **Reports:** To receive the following reports:
 - a) Reports from Councillors on meetings attended not otherwise on this Agenda
 - b) Police
 - c) Relevant matters from District Councillor
 - d) Relevant matters from County Councillor
6. **Finance**
 - a) **Receipts:** To note receipts 01 November – 31 December 2021: Bank statement for December not received at the time of writing – verbal report
 - b) **Payments Required:** To note and approve payment of the following:
 - i) M R Curry – Salary Nov/Dec combined. Details as follows:
Nov 2021:(PC: £320.10; Project: £233.65; Charity: £5.62; Mileage: £6.50;
Exes: (Postage £15.91 / Stationery £4.99). **Sub-Total: £586.77**
Dec 2021: (PC: £150.74; Project: £193.94; Charity: £94.91; Mileage: £13.00).
Sub-Total: £452.59
Total: £1,039.36

ii) HMRC: PAYE / NI Months 7 - 9

iii) Meeting Costs A590 J36 Meeting Rooms 24/11/21. Costs tba.

- c) To Receive the Clerk's verbal report on bank reconciliation and ring fenced funds
- d) To Approve the budget for 2022-23
- e) To Approve the Precept bid for 2022-23
- f) Management of PC Finances: Update on progress

7. Levens Community Project: Cllr Mason to report:

- a) Levens Project Advisory Working Group: Update Report including:
- b) Sale of plots at Cotes and Church Hill;
- c) Underhill: Progress report
- d) New Village Hall: Progress report including accountancy services and boundary wall matters
- e) To approve payments as recommended by the Advisory Group – None at the time of writing

8. Planning Applications:

- a) To consider updates to the schedule of planning applications.
- b) To consider a review of the process of reporting planning matters at Parish Council meetings as a future Agenda item.

9. Woodland Management: To consider Clerk's Report of site visits 04/12/21

10. South Westmorland Village Maintenance Association: Update on Gritting Arrangements

11. Open actions not covered elsewhere on the agenda

- a) Levens Traffic Management: Update on progress at Greengate, Levens Bridge and elsewhere.
- b) Levens Lane Footpath: Update on progress
- c) Parish and Other Land: To include:
 - i) Brigsteer Road Site - To receive update on grant applications
 - ii) Registration of land at Cotes - To receive a report on current position
 - iii) Parish Hedge, Hutton Lane
- d) Parish Council Website: To receive update report
- e) Platinum Jubilee: 02 June 2022: Report on any further updates
- f) Levens Christmas Event
- g) Electric car charging points
- h) Playing Fields Pump Track: Report on current position
- i) SLDC Greening Campaign: To consider signing up for Phase 2
- j) B4RN: Update report

12. Correspondence: To note correspondence received. Schedule to be circulated.

13. Future Agenda Items: To receive items for consideration for a future agenda.

14. Date of next meeting: Tuesday 08 February 2022 to be held in the Methodist Church

Martin Curry

Clerk to Levens Parish Council

05/01/2022