



# LEVENS GOOD NEIGHBOURS

## ANNUAL GENERAL MEETING for 2020

Held by ZOOM on Wednesday 23rd June 2021 at 7.00pm

*The link was obtained by contacting either  
Email: [Levensgoodneighbours@gmail.com](mailto:Levensgoodneighbours@gmail.com) or by Phone: 07908 004672*

**Trustees:** Richard Jones, Irene McKay, Pat Borland, Mary Holmes, Susan Beckwith, Helen Burrow, Janet Battye, Enid Fraser, Wendy Luty.

### ~ M I N U T E S ~

#### Action

1.	Welcome and Thank You by Chair	Richard welcomed all to the meeting, and in particular welcomed Liz and Annette for their support to the project, with the rest of attendees being Trustees.	<b>Richard</b>
2.	Apologies for Absence	Enid Fraser and Helen Burrow from the Trustees Celia Forsyth, Frieda Scott Charitable Trust Hal Bagot Lucy Slater June Cook Steve Bavin to join later.	<b>Wendy</b> <b>Irene</b>
3.	Minutes of the last Meeting, held on Thursday 21st March 2019 and matters arising:	Due to the Covid19 outbreak we were unable to hold our AGM in 2020. All items on these Minutes had been dealt with and were agreed a true record – Accepted and to be signed by Chair at a later date. Copy to be kept on file by Secretary.	<b>Richard</b> <b>All</b> <b>Wendy</b>
4.	Presentation of Annual Report	Richard thanked Irene for distributing the Annual Report to Volunteers etc. He thanked Wendy for issuing Annual Report to all Funders and coordinating Agenda. He thanked Janet and Enid for putting the report together. Richard wanted to pick out a few points from the Report. Some points he wanted to bring to the attention are as follows: <ul style="list-style-type: none"> <li>• The fact that we were established before the Pandemic, put LGN in a good place to respond to the challenges Covid brought.</li> <li>• Last year was busy with well over 219 different calls.</li> <li>• In addition to that and from the reaching out that Dave and Vanessa did from the Shop, LGN successfully worked with the shop, pulling in a number of additional volunteers who worked on a rota basis to deliver shopping to those who were vulnerable 6 days a week.</li> </ul>	<b>Richard</b>



		<ul style="list-style-type: none"> <li>• We put our thanks on record to Dave and Vanessa for everything they did during the pandemic and they also wanted to thank LGN for the support we gave in helping with the deliveries.</li> <li>• That was the biggest challenge this year and a hugely successful partnership.</li> <li>• Thanks to CCC and funding from Levens Parish Council, we now have a number of car screens, which enabled us to restart and continue to maintain our transport offer.</li> <li>• The main number of calls we receive are for the collection of prescriptions.</li> <li>• Occasionally a handy person is required just for a bit of help.</li> <li>• The other positive development during the year is to link a number of volunteers with people who are just looking for someone they can relate with and talk to on a regular basis.</li> <li>• LGN is characterised by people looking out for each other and LGN builds on that and offers support to those who do not have anyone looking out for them.</li> <li>• The Report also outlines some of the individual stories, these are always positive and continue to value what we have done and contribute to our finances.</li> <li>• None would be possible without our volunteers, and the Committee and those who answer the phone. Indebted to fifty or so people who continue to offer their time and concern.</li> <li>• I would also like to thank my committee, Wendy who keeps us on the straight and narrow with Minutes and Agenda, Susan's work around Treasurer, Mary for communications and in particular to Irene, you who is the primary link with volunteers, DBS checks, creates rota around phone. In the year ahead perhaps we could look at taking one or two of these tasks off Irene.</li> <li>• All as Trustees work well together with a good range of skills and experience and my thanks to you all.</li> </ul> <p><i>Formally approve Annual Report: proposed by Liz Addison and seconded by Mary Holmes.</i></p>	
5.	Presentation of Annual Accounts	<p>Financial position is positive. Opening balance from 1 April 2020 was £1741.32, with a closing balance at end of March 2021 £1,972.14 increase of £185.82 which is a definite positive place to be in. Breakdown Income amounted to £652.04 consisting of 12 individual donations as means of thank you for services provided. £150 from LPC. £200 from Village Shop and £12.04 interest earned at Skipton Building Society.</p> <p>Everyone is thanked for their contributions and all are sent a personalised thank you card.</p> <p>Outgoings £466.22 consisted of 1 year mobile phone usage £92.40, Public Liability Insurance £139.20 and Purchase of 2 bubble shields which included VAT and Customs £234.62 and now being used by Volunteer Drivers in their cars.</p> <p>Accounts audited by Wilfred Gill of Key, all present and correct.</p> <p><i>Formally approve Annual Accounts: proposed by Janet Battye and seconded by Liz Addison</i></p>	<b>Susan</b>



6.	Election of Trustees	<p>It has been an evening of thanks. Appreciation given to Jean Hayton who was part of the Trustee group until the end of last year and due to lockdown we were unable to thank personally. Richard read out list of current Trustees and all individuals agreed to be reappointed for the next year as follows:-</p> <p>Chair: Richard Jones          Secretary: Wendy Luty          Treasurer: Susan Beckwith          Volunteer recruitment: Irene McKay          Safeguarding: Janet Battye          Pat Borland          Parish Cllr Helen Burrow          Enid Fraser          Mary Holmes</p>	<b>Richard</b>
7.	Any Other Business and Close of Meeting	<ul style="list-style-type: none"> <li>• Annette - requested it be minuted that LGN is doing a great job and the founding of LGN was due to Irene who pushed it so hard. It is amazing to see what has grown from that and we should acknowledge it. Gone beyond all expectations and it is doing a brilliant job.</li> <li>• Irene – We should equally be giving our appreciation to Richard, as without a Chair to steer the group it doesn't function as well and his role has been invaluable which also needs to be minuted.</li> <li>• There is still a screen available which could be fitted into another car, but it may be prudent to see what July 19th brings as all restrictions may be lifted.</li> <li>• We need to increase the number of volunteers who man the telephone rota, there are 5 or 6 people at the moment and we are looking to increase to 7/8. Irene has this in hand and is talking to one or two people.</li> <li>• The refurbished Methodist Church will be looking to start a monthly community lunch which will be open to anyone to drop into. Early discussions have started as the kitchen is being fitted. Something we would want to get involved with as LGN. Next few weeks get more info on what that initiative would look like and get some volunteers together to support a monthly get together for a lunch. It is hoped this will come on stream around Autumn time.</li> <li>• Irene also confirmed the coffee/tea drop-in, which operates during Post Office opening hours, is due to start back on Monday 19th July.</li> <li>• LGN will plan to have an event for Volunteers and Users. This to be planned by the Committee later on in the year as restrictions ease. To be discussed and put on Agenda for next meeting.</li> <li>• Irene – mentioned Key Project always values volunteer support when we have events with the younger members of the village. This she will keep promoting. Janet was also keen to mention the Key Project summer activities, and the more volunteers they have the more youngsters they can involve. At present Key is working with group of young people and their preference is for a pump Track (BMX track). Hoping to arrange a public consultation to discuss their plans to include photos and drawings the youngster have put together, they are keen to show their plans to the people</li> </ul>	<p><b>Annette</b></p> <p><b>Irene</b></p> <p><b>Richard</b></p> <p><b>Irene</b></p> <p><b>Wendy</b></p> <p><b>Irene</b></p> <p><b>Janet</b></p>



		<p>in the village. It will be a big job trying to see what we can do to make it a reality for them. This is just another side of what is going on in the village.</p> <ul style="list-style-type: none"><li>• Richard closed the meeting after thanking everyone for their contribution and reiterated that LGN is in a good place as lockdown begins to stand down.</li></ul>	
8.	Questions and Answers	<p>Irene requested that the Minutes be sent to all Volunteers and made public by being displayed on the Village Website. All present at the meeting agreed ok</p>	<b>All</b>

cc to: All Trustees & Funders – Wendy to distribute

cc to: All Volunteers – Irene to distribute

cc to: Village Website – Mary to distribute