

Levens Parish Council

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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held at **7.30pm on Tuesday 12 January 2021.**

Following Government guidelines on the conduct of business by local councils, (the '2020 Regulations'¹) this meeting will be held remotely and use audio-visual technology via the ZOOM operating platform. **Parishioners wishing to join the meeting should contact the Clerk by email in advance of the meeting for details of how to do so.**

Agenda

1. **Apologies**
2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the agenda and to consider applications for dispensation.
3. **Minutes:** To authorise the Chairman to sign the minutes of the Ordinary Meeting held on 10 November 2020 as a true record (Draft Minutes - www.levens.org.uk/levens-parish-council)
4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this agenda, or raise issues for future consideration.
5. **Reports:** To receive the following reports:
 - a) Reports from Councillors on any meetings attended not otherwise on this Agenda
 - b) Police
 - c) Relevant matters from District Councillor
 - d) Relevant matters from County Councillor
6. **Finance**
 - a) Receipts: To note receipts since 01 November 2020.
 - b) Payments Required: To note and approve payment of the following:
 - i) M R Curry Salary Nov 2020 (PC £356.89; Project £321.31; Charity £8.44; **Total: £686.64**)
 - ii) M R Curry Salary Dec 2020 (PC £112.36; Project £310.42; Mileage £19.50; **Total: 435.78**). **Combined Total** £1,122.42
 - iii) M R Curry: Expenses – Samsung printer toner cartridge 102.05
 - iv) HMRC: PAYE etc Months 7-9 552.73
 - v) CALC: Training Courses: Finance/Planning/Clerk's Induction x2/VAT 105.00
 - vi) Andy Banks – Tree survey report and plot maintenance: 1,254.00
 - c) To Receive Bank Reconciliation and a note on Ring-fenced Funds - 31 December 2020
 - d) To consider annual grants from PC funds
 - e) Draft Budget 2021-22: To approve draft budget 2021-22
 - f) Precept bid 2021-22 for approval
 - g) Annual Governance and Accountancy Return (AGAR): To receive update report
 - h) Banking arrangements: To review the current position
 - i) VAT: To receive update report

¹ The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4 April.

7. Levens Community Project: Cllr Mason to report:

- a) Levens Project Management Committee: Report of meetings 01/12/20, 05/01/21 & 07/01/21
- b) To approve payments as recommended by the Project Management Committee
- c) To ratify approvals made by email: selling agents, structural engineer
- d) Investment of funds – Update on progress

8. Planning Applications: The following planning applications have been notified via SLDC Weekly Planning Lists since 10/11/20:

a) New Planning Applications:

Application No.	Address	Proposal	Applicant	Type & Status	Comments By
SL/2020/0863	19 The Green, Levens	Porch, side and rear extensions	Mr Tomlinson	Full Planning	23/12/20. Resolved to Object by email
SL/2020/0903 & 0905	Two Acres, Force Lane	Retrospective for car port & single storey rear extension	Mrs M Whinfield	Full Planning	

b) To note Planning Applications determined since last meeting:

Application No.	Address	Proposal	Applicant	Type & Status	
SL/2020/0697	4, Greengate, Levens	Demolish garage; erect 2-storey and single storey side extensions	Mr & Mrs Kitchen	Full Planning	ACON 27/11/20
SL/2020/0343	Church Hill	Erect 3 dwellings	LPC	Reserved Matters	ACON 18/12/20

To note planning applications still to be determined:

Application No.	Address	Proposal	Applicant	Type & Status	Comments By
SL/2020/0983	Low Levens Farm	Slurry Lagoon	Mr Parsons	Full Planning	No Dec
PN/2020/0061	Land nr. Bridlecroft	Gen p'pose agric build'g	Mr Slater	Withdrawn	

9. 2020 Christmas Event: To receive report on 2020 event

10. Dog Fouling Issues: To review current situation and consider effectiveness of current initiatives

11. Open actions not covered elsewhere on the agenda

- a) Councillor Vacancy: To consider current position
- b) Newsletter: To note distribution and content of Winter edition
- c) Highways Defect Report: There is no current reporting procedure
- d) Levens Traffic Management and Levens Lane Footpath: To receive update reports
- e) Maintenance Plan and woodland management: To receive update (including roadside trees)
- f) Parish Land: To include:
 - i) Brigsteer Road Site
 - ii) Registration of land at Cotes – Update Report
 - iii) Parish Hedge, Hutton Lane – To consider next steps

12. Correspondence: To note correspondence received. Schedule to be circulated.

13. Future Agenda Items: To receive items for consideration for a future agenda.

14. Date of next meeting: To be confirmed as Tuesday 09 February 2021 to be held by Zoom unless otherwise advised.

Martin Curry,
Clerk to Levens Parish Council

07/01/2021