

# Levens Parish Council

Clerk: Martin Curry  
18 Barn Holme  
Kendal LA9 5LP

Tel: 07388-920410  
Email: levens.parish@gmail.com

Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in the **Levens Methodist Church at 7.30 p.m. on Tuesday 14 March 2023.**

## Agenda

### 1. Apologies

2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.

3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 14 February 2023 as a true record.

4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.

5. **Reports:** To receive the following reports:

- a) Reports from Councillors on any meetings attended not otherwise on this Agenda
- b) Police
- c) Relevant matters from District Councillor
- d) Relevant matters from the Shadow Westmorland & Furness Council (W&FC)
- e) Relevant matters from County Councillor

### 6. Finance

- a) **Receipts:** To note receipts 01 February – 28 February 2023:  
SLDC: Grant for ICT equipment: £ 1,000.00
- b) **Payments Required:** To note and approve payment of the following:
  - i) M R Curry – Salary: February 2023: (PC: £293.76; Project £340.78;  
Homeworking Annual Allowance 240.00; Mileage £16.20): £ 890.87
  - ii) Fieldgate Data Services Ltd: ICT package (inc. VAT) £ 1,788.00
  - iii) Alan G Fawcett: Roadside / verge cutting (Brigsteer etc) via Cllr Bland CCC: £ 120.00
- c) To receive the Bank Reconciliation and a note on Ring-fenced Funds at 28 February 2023
- d) Management of PC Finances: Update on progress

### 7. Levens Community Project: Cllr Mason to report:

- a) Levens Project Advisory Working Group: Cllr. Mason to Report of the Working Group meeting held on 07/03/2023 and key updates including:
  - i. Sale of plots: Plot 1, Cotes; Plot 3 Church Hill
  - ii. Works – new Village Hall; Underhill
  - iii. Electricity Supply: New Village Hall
  - iv. Tender Packs
  - v. Community Housing Fund
  - vi. Accountancy services
  - vii. Investment of cash reserves currently held in HSBC current account
- b) To Approve the following payments:

Mr A P Hills – Updating tender packs, U’hill & coordinating energy advice:	£ 1,440.00
Mr A P Hills – Preparing new planning application at the Institute:	£ 3,600.00

**8. Planning Applications:**

- a) To consider items on the Schedule of Applications (to be circulated)
- b) Other planning matters including any updates on previous matters.

**9. Arrangements for the Annual Parish Meeting:** To confirm arrangements.

**10. Open actions not covered elsewhere on the Agenda**

- a) Levens Traffic Management: To receive a report on the meeting of the Traffic Management Group with CCC Highways.
- b) Levens Lane Footpath: Update on progress.
- c) Parish Noticeboard: To receive update on progress.
- d) Woodland management: To receive updates on proposals for woodland management.
- e) Parish and Other Land: To include:
  - i) Maintenance services: Update on the engagement of a handyman
  - ii) Brigsteer Road Site: To receive update on current work
  - iii) Road Gritting – Updates
  - iv) HMLR matters
- f) Levens Charities: Update on fund values and liaison with accountants
- g) Levens Greening Campaign: Update report
- h) Christmas Event: Any further update
- i) Parish Emergency Plan: To receive update report
- j) Coronation Events: To review proposals
- k) Spring Newsletter: To confirm receipt and distribution

**11. Correspondence:** To note correspondence received. Schedule to be circulated.

**12. Items for Local Media** (Westmorland Gazette etc.)

**13. Future Agenda Items:** To receive items for consideration for a future agenda.

**14. Date of next meeting:** To be confirmed as Tuesday 11 April 2023 to be held in the Levens Methodist Church.

**Martin Curry**

**Clerk to Levens Parish Council**

**08/03/2023**