

Levens Parish Council

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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in the **Levens Methodist Church at 7.30 p.m. on Tuesday 14 February 2023.**

Agenda

1. Apologies

2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.

3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 10 January 2023 as a true record.

4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.

5. **Reports:** To receive the following reports:

- a) Reports from Councillors on any meetings attended not otherwise on this Agenda
- b) Police
- c) Relevant matters from District Councillor
- d) Relevant matters from the Shadow Westmorland & Furness Council (W&FC)
- e) Relevant matters from County Councillor

6. Finance

- a) **Receipts:** To note receipts 01 January to 31 January 2023:
27/01/2023: Newberry - Allotment Rent: £ 17.50
- b) **Payments Required:** To note and approve payment of the following:
 - i) M R Curry – Salary: January 2023: (PC: £367.20; Project £151.05; Charity £18.36; Mileage £27.00): £ 563.61
 - ii) Pandora Technologies Ltd – Repairs to SID £ 150.00
 - iii) Barry Sykes, Curlew Recovery Project via CCC Project Fund: £1,000.00
 - iv) Levens Parish Council (Book Transfer): CCC Grant towards new noticeboard: £1,000.00
- c) To receive the Bank Reconciliation and a note on Ring-fenced Funds at 31 January 2023
- d) 2023-24 Precept – Confirmation of submission by email
- e) Parish Council ICT Requirements: To receive update
- f) Management of PC Finances: Update on progress

7. Levens Community Project: Cllr Mason to report:

- a) Levens Project Advisory Working Group: Cllr. Mason to Report of the Working Group meeting held on 07/02/2022 and key updates including:
 - i. Sale of plots: Plot 1, Cotes; Plot 3 Church Hill
 - ii. Works – new Village Hall; Underhill
 - iii. Electricity Supply: New Village Hall
 - iv. Tender Packs
 - v. Community Housing Fund
 - vi. Accountancy services
- b) To Approve the following payment:
SLDC – Building Regulation Inspection Charges Plot 3, Church Road £600.00

8. Planning Applications:

- a) To consider items on the Schedule of Applications (to be circulated)
- b) Other planning matters including any updates on previous matters.

9. Arrangements for the Annual Parish Meeting: To consider arrangements.

10. The Coronation of King Charles III: To consider Parish Council role.

11. Spring Newsletter: To consider content and confirm dates.

12. Open actions not covered elsewhere on the Agenda

- a) Levens Traffic Management: To note proposed meeting of the Traffic Management Group with CCC Highways
- b) Levens Lane Footpath: Update on progress.
- c) Parish Noticeboard: To receive update on progress.
- d) Woodland management: To note requests from P Capstick, P Martin and R Mcghie
- e) Parish and Other Land: To include:
 - i) Maintenance services: Update engagement of a handyman
 - ii) Brigsteer Road Site: To receive update on current work
 - iii) Road Gritting - Updates
 - iv) Street Lighting – Further consideration of changes to LED
- f) Levens Charities: Update on fund values and liaison with accountants
- g) Levens Greening Campaign: Update report
- h) Christmas Event: Any further update
- i) Parish Emergency Plan
- j) HMLR: Update on registration of land at Cotes

13. Correspondence: To note correspondence received. Schedule to be circulated.

14. Items for Local Media (Westmorland Gazette etc.)

15. Future Agenda Items: To receive items for consideration for a future agenda.

16. Date of next meeting: To be confirmed as Tuesday 14 March 2023 to be held in the Levens Methodist Church.

Martin Curry

Clerk to Levens Parish Council

08/02/2023