

Levens Parish Council

Clerk: Martin Curry
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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in the **Levens Methodist Church at 7.30 p.m. on Tuesday 11 April 2023.**

Agenda

1. Apologies

2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.

3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 14 March 2023 as a true record.

4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.

5. **Reports:** To receive the following reports:

- a) Reports from Councillors on any meetings attended not otherwise on this Agenda
- b) Police
- c) Relevant matters from the Westmorland & Furness Council (W&FC)

6. Finance

- a) **Receipts:** To note receipts 01 March – 31 March 2023: Verbal Report (bank statement not available at the time of writing)
- b) **Payments Required:** To note and approve payment of the following:
 - i) M R Curry: Salary - March 2023: Figure to be confirmed
 - ii) HMRC: PAYE etc Q4 2022-23: Figure to be confirmed
 - iii) Other payments may be advised
- c) To receive the Bank Reconciliation and a note on Ring-fenced Funds at 31 March 2023
- d) Management of PC Finances: Update on progress

7. **Levens Community Project:** Cllr Mason to report:

- a) Levens Project Advisory Working Group: Cllr. Mason to Report of the Working Group meeting held on 004/04/2023 and key updates including:
 - i. Sale of plots: Plot 1, Cotes; Plot 3 Church Hill
 - ii. Works – new Village Hall;
 - iii. Electricity Supply: New Village Hall
 - iv. Tender Packs
 - v. Community Housing Fund
 - vi. Accountancy services
 - vii. Investment of cash reserves currently held in HSBC current account
- b) To Approve payments recommending by PAG, including:

T. Thacker (Supported by Certificate of Interim Payment from T Hills) – Perimeter Walls, Levens Village Hall site: £37,366.80

8. Planning Applications:

- a) To consider items on the Schedule of Applications (to be circulated)
- b) Other planning matters including any updates on previous matters.

9. Open actions not covered elsewhere on the Agenda

- a) Levens Traffic Management: To receive any update report and to include the footpath on Levens Lane.
- b) Parish Noticeboard: To receive update on progress.
- c) Woodland management: To receive updates on proposals for woodland management.
- d) Parish and Other Land: To include:
 - i) Maintenance services: Update on the engagement of a handyman
 - ii) Brigsteer Road Site: To receive update on current work
 - iii) HMLR matters
 - iv) Jubilee Orchard
- e) Annual Parish Meeting: To review the meeting held on 21 March 2023.
- f) Christmas Event:
Update on the proposed allocation of small grants and future funding arrangements
- g) Levens Greening Campaign: Update report.
- h) Parish Emergency Plan: To receive update report.
- i) Coronation Events: To review proposals.

10. Correspondence: To note correspondence received. Schedule to be circulated.

11. Items for Local Media (Westmorland Gazette etc.)

12. Future Agenda Items: To receive items for consideration for a future agenda.

13. Date of next meeting: The next meeting will be the Annual Parish Council Meeting to be held on Tuesday 09 May 2023 to be held in the Levens Methodist Church.

Martin Curry

Clerk to Levens Parish Council

31/03/2023