

Levens Parish Council

Clerk: Martin Curry
18 Barn Holme
Kendal LA9 5LP

Tel: 07388-920410
Email: levens.parish@gmail.com

Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in the **Levens Methodist Church at 7.30pm on Tuesday 11 October 2022.**

Agenda

1. Apologies

2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.

3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 13 September 2022 as a true record.

4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.

5. **Reports:** To receive the following reports:

- a) Reports from Councillors on any meetings attended not otherwise on this Agenda
- b) Police
- c) Relevant matters from District Councillor
- d) Relevant matters from the Shadow Westmorland & Furness Council
- e) Relevant matters from County Councillor

6. Finance

a) **Receipts:** To note receipts 01 September – 30 September 2022:

- | | | |
|-----------------|----------------------------|-----------|
| i) 16/09/2022: | VAT Refund | £ 288.70 |
| ii) 16/09/2022: | Salary Refund from Project | £1,599.78 |

b) **Payments Required:** To note and approve payment of the following:

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|--|----------|
| i) M R Curry – Salary: September 2022: (PC: £320.09; Project £132.93;
Charity £2.86; Mileage £31.20): | £ 487.08 |
| ii) HMRC: PAYE/NI Mths 4-6 | £ 356.25 |
| iii) Levens Methodist Church – Room Hire April-Sept @ £15 | £ 75.00 |

- c) To consider a request from Levens Methodist Church for Room Hire rates to increase to £20 per meeting to take account of increased energy costs.
- d) To receive the Bank Reconciliation and a note on Ring-fenced Funds at 30 September 2022.
- e) To receive 6-month budget review
- f) 2021-22 Audit: To note Conclusion of External Audit
- g) To confirm Insurance supplier 2022>
- h) Clerk's ICT Requirements
- i) Management of PC Finances: Update on progress

7. **Levens Community Project:** Cllr Mason to report:

- a) Levens Project Advisory Working Group: Report of the Working Group meeting held on 04/10/2022 and key updates including:
 - i. Sale of plots: Plot 1, Cotes; Plot 3 Church Hill
 - ii. Works – new Village Hall; Underhill
 - iii. Electricity Supply: New Village Hall
 - iv. Accountancy services

b) To approve payments as recommended by the Advisory Group: None at the time of writing

8. Planning Applications:

a) To consider items on the Schedule of Applications (to be circulated)

b) Other planning matters including updates on:

i) Shepherd's Mill

ii) The Langdales (Appeal to the Planning Inspectorate)

9. Parish Emergency Plan: To receive update on progress.

10. Christmas Event: Update on arrangements

11. Open actions not covered elsewhere on the agenda

a) Levens Traffic Management: Updates on next steps

b) Levens Lane Footpath: Update on progress.

c) Parish Noticeboard: Update on options.

d) Woodland management

e) Parish and Other Land: To include:

i) Maintenance services: Replacement for A Banks

ii) Brigsteer Road Site - To receive update on current work

iii) Request to fell dead tree, Cotes

iv) Streetlight out on Hutton Lane

f) Levens Greening Campaign – brief update on behalf of Cllr. Battye (apologies submitted)

12. Correspondence: To note correspondence received. Schedule to be circulated.

13. Items for Local Media (Westmorland Gazette etc)

14. Future Agenda Items: To receive items for consideration for a future agenda.

15. Date of next meeting: To be confirmed as Tuesday 08 November 2022 to be held in the Levens Methodist Church.

Martin Curry

Clerk to Levens Parish Council

05/10/2022