

Levens Parish Council

Clerk: Martin Curry
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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held at **7.00pm on Tuesday 14 June 2022 at the Methodist Church, Levens.**

Please note: Levens Parish Council does not normally meet formally in June and this meeting is being held primarily to approve the Annual Governance and Accountability Return (AGAR) for the financial year 2021-22. As such this is not a full meeting and will deal with essential business only. It is expected to last less than 30 minutes.

Agenda

1. **Apologies:** To receive apologies and to note the reasons for absence.
2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.
3. **Minutes:** To authorise the Chairman to sign the Minutes of the Annual Parish Council Meeting held on 10 May 2022 as a true record.
4. **Public Participation:** Members of the public are invited to make representations on items on this Agenda, or raise issues for future consideration.

5. Finance

a) Payments: To note and approve payment of the following:

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| i. M R Curry: Salary May 2022: (PC: £401.26; LCP: £387.45; Charity: £74.33
Mileage £19.50; Expenses £2.67) | 885.21 |
| ii. Jean Airey: Internal Audit fee: | 75.00 |
| iii. Tom Hecht: Website Domain Fees: | 8.29 |
| iv. Pandora Technologies Ltd: Repair SID (new battery/solar lead - inc VAT) | 150.00 |
| v. Information Commissioner: GDPR Annual Registration Fee: | 40.00 |
| vi. Damson Consultancy Ltd: Payment from Levens Community Project A/c
For management services as recommended by the PAG (inc VAT) | 1,920.00 |
| vii. Members are requested to Agree in principle payment to
Grange-over-Sands Town Council on receipt of invoice for services
in respect of the Annual Audit inc. VAT | 270.00 |
| viii. Members are requested to approve the re-issue of a cheque in favour of
Levens Hall for Allotment Rent 2022-23 (£378.00) which appears to have
gone missing. | |

b) Annual Governance and Accountability Return (AGAR) 2021/22:

- i. To note the Report of the Internal Auditor
- ii. To approve the Annual Governance Statement 2021/22
- iii. To approve the Accounting Statements 2021/22
- iv. To note submission and publication arrangements for the 2021/22 AGAR

6. Date of next meeting

The next Ordinary Meeting of the Parish Council is on 12 July 2022 at 7.30 p.m. to be held in Levens Methodist Church.

Martin Curry, Clerk to Levens Parish Council

08 June 2022