

Levens Parish Council

Clerk: Martin Curry
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Councillors are hereby summoned and members of the public are invited to attend the **Annual Meeting** of the Parish Council to be held in **Levens Methodist Church (main Church room)** at **7.30pm on Tuesday 10 May 2022.**

Agenda

1. **Election of a Chairman** for the Council Year 2022-23 and Declaration of Acceptance
2. **Election of a Vice Chairman** for the Council Year 2022-23 and Declaration of Acceptance
3. **Apologies:** To receive written apologies with reasons for absence
4. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.
5. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 12 April 2022 as a true record (previously circulated on 26 April and currently on the Parish Council Noticeboard and webpage).
6. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.
7. **Appointment of Representatives:** To consider the appointment of Parish Councillors to the following positions or as representatives on external bodies:

	Currently
a) Highwayman	Cllr. M. Willacy
b) Village Institute	Cllr. S. Bagot
c) Levens Playing Fields	Cllr. J. Battye
d) Woodlands Officer	Cllr. K. Holmes
e) Levens Charity Appointed Trustees	Cllrs. S. Bagot, H. Burrow & R. Mason
f) Footpath Officer	Cllr. J. Battye
g) Land Registry	Cllr. R. Mason
h) CALC	Cllrs. R. Atfield and D. Rogerson
i) LAP	Cllr. Atfield (If LAP remains active)
j) Allotments	Cllrs. H. Burrow, R. Mason
k) Maintenance Working Group	Cllrs. H. Burrow, K. Holmes, R. Mason
l) A590 Working Group	Cllrs. H. Burrow, K. Holmes
m) Levens Community Project	Cllrs. H. Burrow, R. Mason
n) Levens Traffic Management Group	Cllrs Burrow, Rogerson & Willacy
o) B4RN	Cllrs. K. Holmes, D. Rogerson
p) Greening Campaign Coordinator	Cllr. J. Battye
8. **Local Government Reorganisation (LGR):**
 - a) To note the outcome of the recent local elections held on 05 May 2022
 - b) To consider the implications of LGR for the Parish Council
9. **Reports:** To receive the following reports:
 - b) Reports from Councillors on meetings attended not otherwise on this Agenda
 - c) Police
 - d) Relevant matters from District Councillor
 - e) Relevant matters from County Councillor

10. Finance

- a) **Receipts:** To note receipts 01 April – 30 April: Bank statement for April not received at the time of writing – verbal report
- b) **Payments Required:** To note and approve payment of the following:
 - i) M R Curry – Salary April 2022 (PC £250.01; Project £123.25; Charity £138.47; Mileage £26.00; Expenses (Stamps £21.01; Printer ink £25.99 = £47.00): £ 584.73
 - ii) Levens Hall – Allotment Rent 2022-23 (inc VAT): £ 378.00
 - iii) Spatial Data – Topographical Survey, Levens La. F'path (to be refunded by CCC) £ 720.00
- c) Clerk's allowances – To consider increasing contractual allowances to £90 p.a. (broadband) and £150 p.a. (heat & Light) (Total £240 p.a.).
- d) To receive the bank reconciliation and note on ring fenced funds - verbal report
- e) Annual Governance and Accounting Report (AGAR) – Update report from Clerk
- f) Management of PC Finances (Banking Arrangements): Update on progress

11. Levens Community Project: Cllr Mason to report:

- a) Levens Project Advisory Group: Update Report from meeting on 03 May including:
- b) Sale of plots at Cotes and Church Hill;
- c) Underhill: Progress report;
- d) New Village Hall: Progress report including accountancy services and boundary wall matters;
- e) Finance Report: including payments as recommended by the Advisory Group:
Anna Williams Associates - Boundary Wall Agreement: £1,710.00

12. Planning Applications:

- a) To consider updates to the Schedule of Planning Applications (Schedule to be circulated).
- b) Other Planning Matters.

13. Levens Charities:

- a) To receive End of Year Financial Report 2021-22
- b) Recommendations for the award of grants to St John's Church and Levens Methodist Church

14. Village Traffic Management:

- a) Liaison with Arnside PC
- b) A village consultation process
- c) To consider a request from Crosthwaite PC to be a party to a letter to CCC Highways regarding Moss Lane Bridge in the Lyth Valley

15. Planning for Adverse Weather Conditions: Establishment of a Working Group to consider alternative arrangements following the wind-up of SWVMA.

16. Parish Emergency Plan: To receive update report on CALC coordinated approach.

17. Parish Council Noticeboard: To review progress with possible replacement of the main PC board.

18. Open Actions not covered elsewhere on the Agenda

- a) Levens Lane Footpath: Update on progress
- b) Levens Bridge cycle path: Update on progress
- c) Parish and Other Land: To include:
 - i) Brigsteer Road Site - To receive update on grant applications
 - ii) Registration of land at Cotes - To receive a report on current position
- d) Woodland Management
- e) Parish Council Website: To receive update report
- f) Platinum Jubilee: 02 June 2022: Report on any further updates
- g) Playing Fields Pump Track: Update Report
- h) SLDC Greening Campaign: To note any relevant update
- i) B4RN: Update report

19. Correspondence: To note correspondence received. Schedule to be circulated.

20. Future Agenda Items: To receive items for consideration for a future agenda.

21. Date of next meeting: Formal meetings are not normally held in June; however one will be required on 14 June to sign-off Audit papers. This will be followed by an informal tour of the village by Councillors to consider matters of relevance to the Parish Council.

Martin Curry
Clerk to Levens Parish Council

05/05/2022