

LEVENS PARISH COUNCIL

Minutes of the Extra-Ordinary Meeting of the Parish Council held on the 28 June 2016 in the Methodist Meeting Room, Levens at 7.30 p.m.

Present: Cllrs. D. Martin (Deputy-Chairman - chairing the meeting in the absence of Cllr. Atfield), R. Mason, J. Thacker, S. Bagot, H. Burrow + 4 members of the public.

20/16 Apologies for absence: Cllr. R. Atfield

21/16 Declarations of interest: None

22/16 Minutes: It was **resolved** that the Chairman be authorised to sign the minutes of the Ordinary Meeting of the Council held on 10 May 2016 as a true record.

23/16 Public Participation: Mr J. Watson criticised the process of securing the Section 106 Agreement and expressed his concern about the time, effort and expense spent on achieving it and the value of its content. He asked the Parish Council to consider making a complaint to the Local Government Ombudsman. On behalf of the Parish Council, the Chairman noted the comments and it was agreed that the points raised would be considered at the next Ordinary meeting on 12 July.

24/16 Finance: The Clerk circulated the Annual Return for the year ended 31 March 2016 and explained that the reason for calling the Extra-Ordinary meeting was for Councillors to approve Section 1 (Annual Governance Statement) and Section 2 (Accounting Statements). Approval of these statements at a formal meeting of the Council no later than 30 June is a legal requirement. For several reasons it had not been possible to bring these to the Council in May and the tour of the village in June had been an informal meeting. The Clerk reported that an internal audit had been completed by Alan Hartley on 24 June and he was therefore in a position to request Councillors to approve the statements. It is a further requirement that the statements are signed in a prescribed order as follows:

a) Section 1: Annual Governance Statement

Council considered Section 1 and **authorised** the Chairman to sign the Annual Governance Statement on behalf of the Council

b) Section 2: Accounting Statements for 2015/16

The Clerk reported that the figures provided in Section 2 had been approved by internal audit and Councillors **authorised** the Chairman to sign the Accounting Statements on behalf of the Council.

25/16 Date of next meeting:

- Ordinary Meeting, 12 July, 2016

The Meeting closed at 8.15 p.m.

Signed (Chairman)

Date: 12 July 2016