

# Levens Parish Council

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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in **Levens Methodist Church (main Church room) at 7.30pm on Tuesday 08 February 2022.**

## **AS PART OF THIS AGENDA, PLEASE READ THE FOLLOWING NOTES CAREFULLY:**

Levens Parish Council requests anyone attending the meeting on 08 February to follow these guidelines: Please

- Do not attend if you have Covid-19 symptoms or have had symptoms in the last 7 days; nor should you attend if you are meant to be isolating.

## **Agenda**

- 1. Apologies:** To receive written apologies with reasons for absence
- 2. Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.
- 3. Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 11 January 2022 as a true record (previously circulated 25 January and currently on the Parish Council webpage).
- 4. Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.
- 5. Reports:** To receive the following reports:
  - a) Reports from Councillors on meetings attended not otherwise on this Agenda
  - b) Police
  - c) Relevant matters from District Councillor
  - d) Relevant matters from County Councillor
- 6. Finance**
  - a) **Receipts:** To note receipts 01 November – 31 December 2021: Bank statement for January not received at the time of writing – verbal report
  - b) **Payments Required:** To note and approve payment of the following:
    - i) M R Curry – Salary January 2022: (PC £274.38;Project £186.21;Charity £14.05  
Mileage £13.00 £487.64
    - ii) Direct 365: Defibrillator supplies – 2 sets pads + battery: £TBC
  - c) To receive the bank reconciliation and ring fenced funds - verbal report
  - d) To confirm submission of the Precept bid for 2022-23
  - e) To confirm appointment of Internal Auditor
  - f) Management of PC Finances: Update on progress
- 7. Levens Community Project:** Cllr Mason to report:
  - a) Levens Project Advisory Group: Update Report including:
  - b) Sale of plots at Cotes and Church Hill;
  - c) Underhill: Progress report
  - d) New Village Hall: Progress report including accountancy services and boundary wall matters
  - e) Finance Report: including payments as recommended by the Advisory Group – None at the time of writing.

**8. Planning Applications:**

- a) To consider updates to the Schedule of Planning Applications (Schedule to be circulated).
- b) Other Planning Matters.

**9. Parish Council Newsletter:** To confirm date and content

**10. Annual Parish Meeting March 2022**

**11. Open Actions not covered elsewhere on the Agenda**

- a) Levens Traffic Management: Update on progress at Greengate, Levens Bridge and elsewhere.
- b) Levens Lane Footpath: Update on progress
- c) Parish and Other Land: To include:
  - i) Brigsteer Road Site - To receive update on grant applications
  - ii) Registration of land at Cotes - To receive a report on current position
  - iii) Parish Hedge, Hutton Lane
- d) Woodland Management
- e) South Westmorland Village Maintenance Association: To note the wind-up of the Association
- f) Parish Council Website: To receive update report
- g) Platinum Jubilee: 02 June 2022: Report on any further updates
- h) Electric car charging points
- i) Playing Fields Pump Track: Report on current position
- j) SLDC Greening Campaign: To consider signing up for Phase 2
- k) B4RN: Update report

**12. Correspondence:** To note correspondence received. Schedule to be circulated.

**13. Future Agenda Items:** To receive items for consideration for a future agenda.

**14. Date of next meeting:** Tuesday 08 March 2022 to be held in the Methodist Church.

**Martin Curry**

**Clerk to Levens Parish Council**

**03/02/2022**