

Levens Parish Council

Clerk: Martin Curry
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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in **Levens Methodist Church (main Church room) at 7.30pm on Tuesday 12 April 2022.**

Levens Parish Council requests anyone attending the meeting on 12 April to follow these guidelines: **Please do not attend** if you have Covid-19 symptoms or have had symptoms in the last 7 days.

Agenda

1. **Apologies:** To receive written apologies with reasons for absence
2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.
3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 08 March 2022 as a true record (previously circulated on 21 March and currently on the Parish Council webpage).
4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.
5. **Reports:** To receive the following reports:
 - a) Reports from Councillors on meetings attended not otherwise on this Agenda
 - b) Police
 - c) Relevant matters from District Councillor
 - d) Relevant matters from County Councillor
6. **Finance**
 - a) **Receipts:** To note receipts 01 March-31 March 2022: Bank statement for March not received at the time of writing – verbal report
 - b) **Payments Required:** To note and approve payment of the following:
 - i) M R Curry – Salary March 2022 (includes back-pay under NJC pay award April 2021>>):
(PC £378.23; Project £226.36; Charity £93.75; Mileage £13.00; Expenses £19.39): **730.63**
 - ii) HMRC – Q4 PAYE/NI **499.54**
 - iii) Tom Hecht – Website costs: (Project £750.00; host subscription £172.80) **922.80**
 - iv) Ratify donation paid to King's Food Bank, Kendal from Xmas receipts **481.27**
 - c) To receive the bank reconciliation and ring fenced funds - verbal report
 - d) Management of PC Finances: Update on progress
 - e) To consider an increase in Clerk's allowances (currently £160 p.a. as contribution to use of home as office including support for broadband / heating & lighting costs).
7. **Levens Community Project:** Cllr Mason to report:
 - a) Levens Project Advisory Group: Update Report from meeting on 05 April including:
 - b) Sale of plots at Cotes and Church Hill;
 - c) Underhill: Progress report
 - d) New Village Hall: Progress report including accountancy services and boundary wall matters
 - e) Finance Report: including payments as recommended by the Advisory Group – None at the time of writing.

8. Planning Applications:

- a) To consider updates to the Schedule of Planning Applications (Schedule to be circulated).
- b) Other Planning Matters.

9. Levens Charities: To receive a report and recommendations on matters considered by the Appointed Trustees at their meeting on 05 April 2022, and in particular:

- a) Clerks hours as Secretary 2021-22
- b) A proposal to amend the Schedule of Meetings from March/September to May/November
- c) Recommendations for the award of grants to St John's Church and Levens Methodist Church
- d) The possible use of Charity funds in support of the Levens Community Project

10. Village Traffic Management:

- a) Update on SID poles
- b) Response from Arnside
- c) To consider Auto SpeedWatch System as acquired by Clifton PC and highlighted in CALC Newsletter (page 10 circulated to Councillors on 07 March).
- d) A village consultation process

11. Parish Disaster Plan: To consider the need for a local Disaster Plan and agree next steps.

12. Parish Council Noticeboard: To consider replacement of the main Parish Council Noticeboard.

13. Open Actions not covered elsewhere on the Agenda

- a) Levens Lane Footpath: Update on progress
- b) Levens Bridge cycle path: Update on progress
- c) Parish and Other Land: To include:
 - i) Brigsteer Road Site - To receive update on grant applications
 - ii) Registration of land at Cotes - To receive a report on current position
- d) Woodland Management
- e) South Westmorland Village Maintenance Association: Update the wind-up of the Association. To confirm an Agenda item to consider contingency plans in the event of bad weather at a future meeting.
- f) Parish Council Website: To receive update report
- g) Platinum Jubilee: 02 June 2022: Report on any further updates
- h) Playing Fields Pump Track: Report on current position
- i) SLDC Greening Campaign: To note any relevant update
- j) B4RN: Update report
- k) Annual Parish Meeting: To note and review the Annual Parish Meeting held on Tuesday 08 March 2022.

14. Correspondence: To note correspondence received. Schedule to be circulated.

15. Future Agenda Items: To receive items for consideration for a future agenda.

16. Date of next meeting: Tuesday 10 May 2022. This will be the Annual Parish Council Meeting to be held in the Methodist Church commencing at 7.30 p.m.

Martin Curry

Clerk to Levens Parish Council

05/04/2022