

Levens Parish Council

Annual Parish Meeting 2023

DRAFT MINUTES of the Annual Parish Meeting held on Tuesday 21 March 2023 at 7:30 p.m.

Present: Cllr R. Atfield (Chairman), 6 other Parish Councillors, County Cllr. J. Bland, M. R. Curry (Clerk), and 28 residents.

Introduction: Cllr. Atfield welcomed participants to the Annual Parish Meeting for 2023 and introduced his fellow Councillors and the Clerk. He reminded those present that due to the coronavirus pandemic it had been four years since the last 'traditional' style meeting in 2019. He was pleased therefore to greet all those present representing a wide range of village life and activity.

1. **Apologies:** Cllr. H. Burrow

2. **Approval of the Minutes of the 2022 Annual Parish Meeting**

The Minutes of the meeting held on 08 March 2022 had been posted on the Parish Council webpage and copies were available on the evening. No additional comments were offered and it was unanimously **Resolved** that the Chairman sign the Minutes of the meeting held on 08 March 2022 as a true record.

3. **Chairman's Report**

Cllr. Atfield's full Report is attached as part of these Minutes at Annex 1. In it, he acknowledged a wide range of activities and initiatives that the Parish Council has been involved with over the previous eventful 12 months. A summary of his Report is as follows:

- He was pleased that Levens had played its part in the celebration of the Queen's Jubilee including a beacon at Hying;
- The new Westmorland and Furness Council will replace Cumbria County and South Lakeland District Councils on 01 April 2023. Cllr. Atfield paid tribute to the work of the departing Councillors Kevin Holmes (SLDC – but remaining a Parish Councillor) and Jim Bland (CCC) and welcomed Cllr. Janet Battye as the incoming W&F Councillor;
- B4RN has now completed its core work and Cllr. Atfield thanked all those who had made donations from their dig grant to Levens Charity totalling over £10,000 in recognition of the work of B4RN volunteers who had connected up the network to individual houses;
- Parish Councillors have been engaged in a wide variety of initiatives during the year including:
 - The Levens Community Project where good progress has been made;
 - The A590 Working Group;
 - The development of the local Greening Group led by Cllr. Battye;
 - The launch of a newly designed website and he thanked Tom Hecht for his expertise in creating this
- On other matters, Cllr. Atfield was pleased to note the recent installation of flashing lights at the school and thanked Cllr. Bland and CCC. He recorded the disappointment of many at events relating to the Old Carpet Shop and finally lives in hope that the footpath down Levens Lane will progress under the new W&FC.
- He concluded with thanks to his fellow Councillors for their effort and support and Martin Curry as Parish Clerk for his servicing of the Council.

4. **Financial Report: Years Ending 31 March 2022 and estimates to March 2023**

The Clerk reported on audited figures for the 2021-22 financial year and gave an unaudited update to the Year End March 2023. His detailed Report and accompanying spreadsheet is attached as part of these Minutes at Annexes 2 and 4. In summary and having highlighted a

number of areas of interest from the audited accounts, he reported that the 2022 financial year was completed satisfactorily, though the accounts remained complex as a result of increased activity within the Levens Community Project. He also reported that the estimates for the year ending 31 March 2023 appeared to be satisfactory giving no cause for an exception report, though still subject to internal and external audit. There were no questions on the Report.

5. Report from The Levens Community Project

Cllr. Mason gave an update Report on the Project which is attached to these Minutes.

- 6. Public Forum:** The following comments were raised from members of the public: In response to a question as to whether the Project will provide electric car charging points it was confirmed that investigations into feasibility and locations were under investigation. A point was made about the danger of driving in the village in icy conditions and whether there will be any progress on improving the provision of gritting particularly around Greengate. Cllr Battye confirmed that she is looking at this through the new W&F Council. The problems relating to the provision of a bus service to the village were raised including the distance to the nearest bus stop and danger to pedestrians as a result of the lack of a footpath down Levens Lane. Cllr. Atfield praised Cllr. Jim Bland for his efforts to get a footpath in place and Cllr Battye confirmed that she will press for funding this through the new W&C Council.

Considerable discussion about traffic management in the area ensued, including the question of speed restrictions in the village, proposed improvements on the A590 and observations about road safety at the bottom of Levens Lane. For the Parish Council, Cllr Atfield said that it was doing its best to draw these issues and others to the attention of the relevant authorities. It has had some success, such as the flashing lights at the school and recognition of the need for a footpath on Levens Lane and will continue to press for further improvements. In declaring his pleasure in having served the local community for over 30 years, Cllr. Bland said that he had done his best to move things along, but much now depends on the availability of funding.

On a more positive note, appreciation was expressed for the Christmas Tree and associated lights and decorations. It was hoped that a repeat of the 'switch-on' event could be repeated. Cllr. Rogerson said that he too would like to see the event, but it would need more volunteers to help organise it.

7. Reports from Village Organisations

The Chairman was pleased to invite representatives from village organisations to give an update on their activities over the previous year and contributors were as follows:

- **Levens Methodist Church:** Irene McKay gave a resume of Church activities including progress as a community facility and stressed its overriding aim to be an inclusive place where everyone is welcome.
- **Legs Levens and the Limestone Cowboys:** Hugh Connor described how the Group brings Appalachian music and dance to the local community with several performances in 2022 including at the Lake District Folk Festival. Anyone interested is welcome to come along.
- **Levens Arts and Film Society (LAFS)** provides live arts and films and Hugh Connor reported 5 shows in 2022 and a return to a full programme post-Covid.
- Jane Farraday submitted a report for **Levens CoE School** in which she reported 94 children on the main school role and a recent Ofsted grading of 'Good' following inspection. Building works continue to develop the school facilities including a brand-new classroom extension due for completion by September 2023.
- For the **Youth Community Action Team**, Pam Martin had submitted a note to say that whilst it is currently in abeyance the Team is looking forward to a whole new generation of young people locally who, it is hoped, will form the nucleus of a new group.
- **St John's Church** was represented by the Revd. Bryan Kerr who welcomed the return to more normal times after the pandemic. There had been a positive re-engagement with the wider community over the past 15 months following lockdown, when the

Church was regrettably closed to the public. Work on maintaining the fabric of the Church had taken place and he thanked those who had supported this as well as those from the community who supported its work.

- For the **Institute**, Fiona Sanders reported that the Trustees were trying to save money pending relocation to the new Village Hall but some maintenance work on the current building was required. She looked forward to several events in the coming year and reminded listeners that the Institute is there for use by the community. The existing Trustees would welcome any help from those interested in joining them or becoming Friends of the Institute.
- **Levens Playing Field** was represented by Martyn Bland who reported that plans were in place to improve the children's play area, the MUGA and the tennis courts. He reported on successful fund-raising events and thanked the Parish Council for its annual grant as well as all those who supported the facility in different ways.
- Allan Steward said that the **Levens Local History Group** had struggled to regain the pre-Covid level of attendance for its events and is short of people who want to get involved. That said, there was a good number of events in 2022 and a solid programme in 2023. He encouraged all to look at the website and assured prospective members of a warm welcome.
- For **B4RN** David Rogerson confirmed that the main Project had been successfully completed in May 2022 and thanked all, including the volunteers and the Parish Council, for support over the previous 6 years. 325 connections had been made and the number will continue to grow as new subscribers join the network. As a result of the Project, the Levens Charity had benefitted by over £10,000 in donations from the Government backed Dig Grant.
- Pat Borland reported on a successful resumption of activities by **the Tuesday Club** after Covid with a number of interesting talks, garden visits and social events.
- Pat also represented **Levens Good Neighbours** which now has over 50 volunteers providing help and assistance locally for those who need it. This includes practical tasks, shopping, providing transport or simply providing companionship if needed. LGN works closely with the Village Shop and supports other local activities. New volunteers are always welcome.
- **Levens Greening Group** started in 2020 and is developing well as a local response to the climate emergency and restoration of biodiversity. Janet Battye circulated a Newsletter highlighting upcoming events and particularly the Great Big Green Week (10 -18 June 2023) when there will be a variety of awareness raising and practical events. New volunteers are always welcome.
- Irene McKay made a plea for anyone interested in youth activities in the area to consider becoming a Trustee for the **Kent Estuary Youth (KEY) Project** – designed to work towards 'Unlocking Potential for All'.

In conclusion, the Chairman reflected on the vibrancy in the community allowing a positive response to the problems caused by Covid and thanked everyone for their contributions and all present for their attendance.

He invited all to share the light refreshments that had been provided.

The formal meeting closed at 9.20 p.m.

Signed.....(Chairman) Date:

CHAIRMAN'S REPORT MARCH 2023

Welcome to this Annual Parish Meeting and its return to a traditional format, last held 4 years ago - and what a few years it has proved to be. Since we last met, a year ago, there has been a Platinum Jubilee, and thanks to all who braved the rain and came to the Beacon up at Hying to help celebrate. We have had a new Prime Minister – twice and following the death of The Queen, we now have a King and his imminent Coronation.

As I mentioned last year, Cumbria as an Authority will cease to exist at midnight on the 31st March, along with SLDC. On the 1st April our village will become part of the Westmorland and Furness Council area, a new Unitary Authority. In the elections held last May, one of our Parish Councillors, Janet Battye, was elected as the Councillor to represent the Ward, Levens finds itself in on the new Council. As a result of this government re-organisation, another of our Parish Councillors, Kevin Holmes, will cease to represent us at SLDC and County Councillor, Jim Bland, will cease to represent us at Cumbria County Council. On behalf of the Parish Council, I thank them both for their help and guidance over the years. Thanks are also due to them for the various useful grants they have given us for specific purchases such as the Christmas tree lights, new notice boards and replacement computer equipment for our Clerk, Martin Curry. Whilst Kevin will remain a Parish Councillor, Jim Bland is moving to pastures new after almost 30 years on the County Council, and as a Parish Council, we again thank him for his service and wish him well in his future endeavours.

The Levens Community Project continues to move on and some infrastructure work has been done at the site of the 4 affordable homes at Underhill, and although it seems the piles of stone at the New Village Hall site do not change; they do because the nearly complete north perimeter wall has been built with some of it! As you will see from the Agenda, a more detailed report on the Project will be given a little later tonight by Parish Councillor Roger Mason.

Broadband for Rural North, known as B4RN, was not a Parish Council project although it did have our support right from the start. The Levens B4RN Group has achieved its goal and over 300 locations in our village have been connected. As a result of donations made by recipients of the £150 dig grant, Levens Charity has received over £10,000 with hopefully a little bit more to come from Gift Aid. If you contributed, then thank you very much. The Levens B4RN group has now disbanded but as a Parish Council we would like to record our thanks for all the work they have done as volunteers and the resultant continuing benefit to our village.

Two of our Councillors regularly meet with neighbouring Parishes and representatives from National Highways regarding the A590. Other Councillors are involved in the Levens Community Project in various ways and Parish Councillor Janet Battye has taken the lead on “Greening” in the widest sense and how Levens can participate in the war against Climate Change. We know we need to manage our woodland areas but finding suitably qualified and insured personnel to join us in a plan is still proving difficult. We are taking steps to bring people in to perform specific tasks but this is not the ideal solution.

During the last 12 months the new Village Website has been launched; making it more reliable and accessible by portable devices. The Parish Council section has been completely redesigned and mugshots, sorry – photographs, of all Councillors have appeared, and past Minutes and Newsletters are now available online. Our thanks go to Tom Hecht who lives in the village for designing this new site for us and for his patience in understanding our needs and our lack of technology knowledge.

Items regularly on our monthly Agenda are, you will not be surprised to learn, traffic, the old carpet shop by the bus stop and a footpath down Levens Lane. In this last year we have had some success, some heartfelt disappointment, and some simple disappointment. I hope you have noticed the appearance of three sets of ‘school flashing lights’ on the three approaches to the school. This is something the Parish Council has been pushing for for many years and hopefully will remind drivers

to regulate their speed and pay even more attention at the busiest times. The Parish Council was shocked when the old carpet shop was withdrawn from sale a couple of days before Contracts were due to be exchanged after a period of steady progress and shared the heartfelt disappointment of the prospective purchasers. Parish Councillor Helen Burrow who has spent years trying to resolve this issue understandably felt sad and could not believe that this action had taken place. My hope for a "conclusion everyone can enjoy" expressed in my Report last year was not to be fulfilled. As far as the footpath down Levens Lane is concerned, my words last year warning that a lot of things have to happen over which the Parish Council has no control were disappointingly prophetic. A sum of money was earmarked by the County Council and a possible route was agreed but then there were queries over the specifications for the path and complications arose over the Contractor. I have to say that the money has now been reallocated, the Contractor question remains and for the time being the job "is on hold". It is our intention to ensure the project is brought to the attention of the new Westmorland and Furness Council as soon as possible. On a happier note, the Christmas Tree on The Green last year was another spectacular sight and thanks must go to Parish Councillor Helen Burrow for making all the decorations by hand and for encouraging her team of helpers to become elves for erecting and taking down the tree.

Finally, I wish to take this chance once again to thank my fellow Councillors for everything they do; for all the hours they spend on Council business both at our monthly meetings and on emails in between. Also for the time they spend attending, in person or online, other events which concern us. I personally thank them for allowing me the privilege of being their Chairman this last year. A Parish Council cannot exist without a Clerk and in Martin Curry we are extremely fortunate to have an exceedingly capable person who is unfailingly polite, cheerful and from my position as Chairman, a pleasure with whom to work. On behalf of the Parish Council, I once again thank you Martin for all your endeavours, advice and patience with us and me with all you do for the Parish Council, the Levens Charity and for the Levens Community Project.

Ladies and Gentlemen that is my Report.

Roger Atfield – Chair Levens Parish Council

LEVENS ANNUAL PARISH MEETING – 21 MARCH 2023 FINANCE REPORT 2021-22 & PROJECTIONS 2022-23

One of the key requirements of the Annual Parish Meeting is to provide a report on Parish Council finances and this is usually based on the last *audited* set of accounts, which at this stage relate to the financial year ending 31 March 2022.

The results of audit for 2021-22 were made public - on the noticeboard and on the website, where they remain. External auditors do not usually conclude the final audit until September, and so the reporting period (01 April 2021 to 31 March 2022) is by this stage, virtually one year old. For that reason, it has been the custom in recent years to provide a brief report on Parish finances for the current financial year, but with an important caution that they are as yet unaudited and financial transactions relating to this financial year will continue well into April. The figures for 2022-23 are therefore presented as indicative only.

So, distributed is a spreadsheet headed Summary Receipts and Payments 2021-22 (Audited) & 2022-23 (Projected) – See Annex 4.

There are 9 columns on the spreadsheet as follows:

On the left are the budget heads broken into receipts and payments; the next 3 columns to the right (Budget/Actual/Difference) relate to the audited figures for 2021-22 followed by two columns that identify underspends and overspends on expenditure. The next two columns relate to 2022-23 and are the Budget and Projections whilst the final 2 columns again relate to expenditure performance on the year.

There are several complexities in the PC accounts of which the two most notable are:

1. The significant level of financial transactions associated with the Levens Community Project. The Project is run as a Parish Council Project and its accounts are considered by audit as part of the overall PC account, though it is a cost neutral project as far as “core” Parish Council finances are concerned. As such it is managed through a separate PC bank account and its transactions are, as far as possible, kept separate from the core Parish Council financial activity on which the Precept is based. A brief report on Project finances is presented later on and the figures on the spreadsheet before you relate primarily to mainstream PC business.
2. There are a number of ring-fenced funds including some which are there because as part of its service to the community the PC is able to facilitate the transfer of funds on behalf of organisations which do not have the administrative frameworks to manage funds for particular projects. The most notable of these for 2021-22 was a project fund deposited on behalf of Cumbria County Council from which payments authorised by the County Council were periodically made. These too are outwith “core” PC financial activity but as part of the payments made from the Parish Council account are recorded in the Parish Council accounts.

For anyone wishing to view the PC accounts in more detail, they are on the Parish Council website for the current and previous years.

And so to the figures presented tonight and firstly for 2021-22 i.e. up to March 2022 and comments are as follows:

On receipts in the second column, you will see that actual receipts were £21,484 compared with the budgeted figure of £15,825 – a positive difference of £5,658. In the column headed ‘Diff’ are tick marks relating to budgets that were on target and a number of figures where the receipts were higher than expected. These are as follows:

The first figure is £500 being an unbudgeted Members’ grant from Cllr Holmes in his role as District Councillor for SLDC as a contribution to dealing with ash dieback. A single allotment rent (£17.50) was received in advance of the year it was due whilst there was a shortfall in land and parking as

one of our tenants gave up her lease. A major contributor to income in the year was a re-payment from the Project Account to the Parish Council of salary paid to me as Project Coordinator. A word on this – salary paid on behalf of the Project has to go through the Parish Council, as it is the PC that has the formal payroll mechanism with HMRC. So, the PC pays Project salary in the first instance. That salary however is covered by a grant and is recovered from the Community Led Housing Fund which pays the salary into the Project bank account. This is then transferred back into the PC's main account. Salary in and salary out balance over time, but do not necessarily balance within the financial year. VAT repayments did not reach the budget whilst the final figure of unbudgeted income of £1011.10 was largely due to receipts from the Christmas event of that year and repayment of a balance of £474.13 on the wind-up of the SWVMA held mainly for winter gritting.

Turning now to the Expenditure side, you will note firstly the figure of £15,825 at the bottom, being the budget – balanced with the budgeted income for the year. You should then note the actual expenditure of £23,423 being a gross overspend of £9,921 offset by underspends of £2,323 leaving a net overspend of £7,598. I'm going to jump straight to the overspend column (Column 5 with minus figures) to explain that most of the overspend related to sums outwith the core PC budget as follows:

Firstly there was an overspend on salary, but as we have seen, this is recovered over time from the Community Project and whilst it reflects payments made it is offset against income received. Halfway down is a figure of £503 as a capital payment for the purchase of heavy-duty Christmas tree lights, but this was covered by a grant of £250 from the County Council and a further £250 from SLDC Member Grant. The key figures to note however are towards the bottom - £3,000 paid in fees for the planning application for the Levens Lane footpath. This was recovered from the County Council in the following financial year and is shown under projected income for 2022-23. And below that is an expenditure figure of £3,089 under ring-fenced funds. These are funds that are held and carried over year-on-year until spent on a specifically earmarked project. In this case there were payments made from funds held on behalf of the County Council (including to other Parish Councils) as well as £1,700 paid as reimbursement of expenses to B4RN out of grants made available by both the Levens Charity and the Parish Council for this purpose. These figures are held as separate funds within the Parish Council accounts and do not influence its core budget. In 2021-22 payments made from these sources made up the bulk of overspend on the budget. As a very general conclusion therefore I may say that when these exceptional payments are stripped out of the Parish Council's core annual operational budgets for both income and expenditure, the actual income was £15,855 against the budget of £15,825 whilst core expenditure was £13,502 against the budget of £15,825 reflecting an underspend of £2,323. If there is a note of negativity in the figures for 2021-22 it is that it is better to manage out underspends on the core budget.

The bank balance at 31 March 2022 was £14,398 with creditors totalling £3,885 leaving a net balance, or reserve, of £10,513. Reserves should generally equate to the level of precept which was £13,650 in 2021-22.

Turning now to Columns 6 & 7 for the current financial year, and I stress again that these figures are indicative only pending final confirmation that allocations to budget heads are correct and subject to internal and external audit. However, on the face of it the indications are that there are no areas of particular concern. You will see a similar story at this stage. Projected income is inflated by £10,000 being the receipt of grants (£3,600 for the Levens Lane fees; £1,000 grant from Cllr Holmes for new ICT equipment and £1,000 grant from Cllr Bland towards a new noticeboard) plus a projected £4,000 salary repayment from the Project.

Likewise on the expenditure side the spreadsheet is showing apparent significant overspends, particularly in respect of ring-fenced funds (which are not part of the core budget), capital expenditure which is largely offset by grants and salary payments which will be recouped from the Project. The bank balance at 28 February was £17,051 for which a number of payments for March should be deducted, including a grant of £1,600 to Levens Playing Fields and one of £700 to the Methodist Church for hosting the Post Office. Payments have also been made from the County Council ring-fenced fund which is now at a nil balance and will cease as of 31 March with the advent of the Westmorland and Furness Council. I anticipate that the level of reserves will be similar at the end of this financial year to that of 2021-22.

As with the previous year, I anticipate that the overall income and expenditure figures for PC activity in the current year will be satisfactory.

And the final part of my report relates to the Project finances. The Project is complex as are its financial transactions which are too detailed to report on in detail here. However, the accounts with all transactions from 2012 to June 2022 are available to view on the website and are currently being updated to the end of the financial year when the account on the webpage will be revised. Based on the period from 2012 up to the last entry on 21 February 2023 the reconciled running balance currently standing at £1,407,728.11 held by HSBC. The Project retains accountants who oversee and advise on financial management and the Project accounts are audited annually as part of the PC audit process.

With that, I am happy to take any questions.

LEVENS COMMUNITY PROJECT

Cllr. Roger Mason reviewed the history of the Project for those who are new to the village. As far back as 1968 a plan to build a new village hall on the playing fields was proposed. That proposal failed and there were a number of subsequent attempts to build a new hall since, but for want of suitable sites, lack of funding or lack of enthusiasm the Project did not progress. However, all those elements are now in place! The results of the Parish Village Plan of 2008 indicated that parishioners wanted a new village hall and some affordable properties. A plan was devised for the PC to gain planning consent on a number of redundant quarry sites it owned and then sell them which, together with grants, would provide funds to build a new village hall and seven affordable properties. The Project is a collaboration between the PC, Levens Charity and The Institute (now The Levens Village Hall CIO).

To provide vacant sites, existing allotments at Underhill and Church Road were moved to a new purpose-built site providing 12 new allotments next to the old kitchen gardens at Levens Hall. The PC will build the new hall and then give it to the Levens Village Hall CIO to own and manage. In exchange, the Institute will be vested in the Levens Charity.

The Church Road site of three plots along with Sizergh Fell Quarry and three plots at Cotes have all been marketed and all but one of the plots at Church Road and one at Cotes have been sold. There are offers on the remaining two which are being negotiated. The Underhill site will be developed into four houses and eventually the existing Institute building will be demolished and rebuilt to provide three affordable apartments for the elderly. The rents from these properties which will be owned by Levens Charity will be used for the benefit of the village.

Now to our current position: approximately £2.3 million was the original target to build a new hall and the seven affordable properties. After Brexit, Covid and the Ukraine situation this will have risen and until the properties go out to tender, we will not know the exact figure, and this is a concern as the final figure remains an unknown.

We currently have over £1.4 million in the bank and offers of nearly £300,000 on the two remaining properties plus the promise of £130,000 in grants for the affordable properties. There is a further £120,000ish of funds in investments in Levens Charity which could be cashed in and invested in the houses at Underhill. Over £100K has been spent on the legal fees, planning costs, architects and accountants and general advice getting to this position, but most of these costs have been recovered by Capacity Grant from SLDC from the Community Led Housing Fund.

The Underhill site has had most of the infrastructure work done with the retaining wall built, stone faced and then back filled; the main sewer pipe has been moved and now services need to be brought on site. The infrastructure work costs were covered as part of the £813,000 grants I mentioned earlier from SLDC. The plans have been drawn for the build phase and are ready to go out to tender.

As you may have seen, the new village hall is in the process of having perimeter walls built; the sidewall is about completed, and the rear wall foundations are in place with blocking about to start. We are in negotiations with Electricity Northwest and the Church for the electric supply to be brought in through the churchyard car park. Discussions are ongoing with regards to the kitchen design.

The plans for the village hall are drawn and the tender pack is ready to go out. We are hoping to put both the NVH and Underhill tender packs out together as they may appeal to the same builders and a joint approach may prove more cost effective. The Institute plans have been redrawn due to regulation changes but on a similar design to the original planning permission which has now lapsed. Re-gaining consent on this shouldn't be an issue as it's within the village boundary and this for affordable flats. The new application will be going to W&FC shortly.

Build time - there isn't a definite build timeline on the NVH build, but if the hall goes out to tender it should take three months for tenders to be returned; a month or so to assess and a month or two

for the builder to be in place. The build time is approximately 12 months, but we will know more from the chosen builder when the tender packs are returned.

This is just a brief overview of the Project and if anyone wants more detail please contact Martin or myself and I am happy to answer any questions on the Project.

SEE Below for ANNEX 4

DRAFT

LEVENS PARISH COUNCIL - SUMMARY RECEIPTS & PAYMENTS 2021-22 (AUDITED) & 2022-2023 (PROJECTED)										
RECEIPTS	2021-22					2022-23				
	Budget	Actual	Diff			Budget	Projected			
Precept and Co. Tax Grant	13,650.00	13,650.90	✓			13,960.05	13,960.05			
Co. Tax Grant	345.00	345.12	✓			378.34	378.34			
Community Project Grants & Other Income	0.00	0.00	✓			0.00	0.00			
Other Grants -	0.00	500.00	500.00			0.00	5,677.37			
Allotment Rent	315.00	332.50	17.50			315.00	297.50			
Land & Parking	315.00	289.61	-25.39			315.00	315.00			
Xfer from Levens Charity Account:	500.00	500.00	✓			600.00	600.00			
Clerk salary transfer from LCP	0.00	4,618.20	4,618.20			0.00	4,000.00			
Transfer from Savin Brow Quarry Charity Account	0.00	0.00	✓			0.00	0.00			
VAT Refund	700.00	237.37	-462.63			600.00	1,200.00			
Misc / Other Income	0.00	1,011.10	1,011.10			0.00				
TOTAL RECEIPTS	15,825.00	21,484.80	5,658.78			16,168.39	26,428.26			
PAYMENTS				U/spend	O/spend					
Salaries, Travel & Training	5,637.00	8,591.04	-2,954.04		-2,954.04	5,700.00	8,977.00	-3,277.00		-3,277.00
Travel	200.00	97.50	102.50	102.50		150.00	200.00	-50.00		
Training	300.00	0.00	300.00	300.00		200.00	90.00	110.00		
Postage, phone, b'band & office allwce	300.00	245.12	54.88	54.88		275.00	274.00	1.00		
Stationery, office supplies & printing	650.00	563.61	86.39	86.39		650.00	600.00	50.00		
Insurance	450.00	424.00	26.00	26.00		450.00	420.00	30.00		
Audit	900.00	547.00	353.00	353.00		550.00	1,600.00	-1,050.00		-1,050.00
Subscriptions	330.00	353.35	-23.35		-23.35	375.00	344.00	31.00		
Website Costs	220.00	35.00	185.00	185.00		250.00	200.00	50.00		
Room Hire	150.00	293.70	-143.70		-143.70	180.00	200.00	-20.00		
Grants	2,550.00	2,364.00	186.00	186.00		2,700.00	2,574.00	126.00		
S. 137	30.00	35.00	-5.00		-5.00	35.00	35.00	0.00		
Levens Community Project	0.00	0.00	0.00		0.00	0.00	0.00	0.00		
Capital Expenditure	0.00	503.30	-503.30		-503.30	0.00	2,490.00	-2,490.00		-2,490.00
Election Costs	0.00	0.00	0.00	0.00		100.00	100.00	0.00		
Mtnce & Repairs	500.00	0.00	500.00	500.00		500.00	250.00	250.00		
Woodland, grass cutting, gritting	900.00	440.00	460.00	460.00		950.00	1,000.00	-50.00		
Allotment Rent	315.00	315.00	0.00	0.00		315.00	315.00	0.00		
SLDC Footway lighting	1,343.00	1,343.13	0.00	0.00		1,738.39	1,738.39	0.00		
Land Registration	100.00	30.00	70.00	70.00		100.00	100.00	0.00		
Defibrillator	150.00	244.00	-94.00		-94.00	150.00	150.00	0.00		
Other Expenditure	100.00	3,100.70	-3,000.70		-3,000.70	100.00	600.00	-500.00		-500.00
Ring-fenced funds	0.00	3,089.20	-3,089.20		-3,089.20	100.00	5,207.00	-5,107.00		-5,107.00
VAT	700.00	808.70	-108.70		-108.70	600.00	1,200.00	-600.00		-600.00
TOTAL EXPENDITURE	15,825.00	23,423.35	-7,598.22	2,323.77	-9,921.99	16,168.39	28,664.39	-12,496.00		-13,024.00

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