

# Levens Parish Council

[www.levens.org.uk/levens-parish-council](http://www.levens.org.uk/levens-parish-council)

**Clerk: Martin Curry**

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## Annual Parish Meeting

To be held in accordance with the requirements of the Local Government Act 1972.

**TUESDAY 19 MARCH 2024**

**To be held at Levens Institute at 7.30 p.m.**

### Introductory Note

It is a legal requirement for parishes to hold a village meeting once a year between 01 March and 30 June. Parish Councils are not legally bound to organise the meeting, though most, including Levens, traditionally accept the responsibility for doing so. Where there is a Parish Council, the Chair of the Council will preside and the agenda must include reports on Parish Council business over the previous 12 months, including finance. In addition to delivering the legal requirements, Annual Parish Meetings also provide an opportunity for parishioners to catch-up on local matters and to hear about the activities of voluntary or local community groups. Annual Parish Meetings often include a slot for a guest speaker to give a short presentation on a topic of local interest.

The Agenda for the Levens Annual Parish Meeting 2024 is as follows, but please note that the order of items may change to accommodate presentations.

### AGENDA

1. Apologies
2. Draft Minutes of the 2023 Annual Parish Meeting (see Parish Council webpage)
3. Chairman's Report
4. Finance Report: 2022-23 (with a report on estimates for 2023-24)
5. Report from the Levens Community Project
6. Public Forum: Comments and questions from residents on village matters
7. Fraud Prevention: A presentation on keeping safe on the telephone, online and on the doorstep by Claire Keyes, a detective in the Economic Crime Unit of Cumbria Police.
8. Reports from Village Organisations

Following the close of the Meeting, wine and nibbles will be offered.

Martin Curry MRICS

Clerk to Levens Parish Council

13 March 2024