

Levens Parish Council

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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held at the **Levens Methodist Church at 7.15pm on Tuesday 12 July 2022.**

Introductory Item: Prior to the formal Agenda, the Parish Council will welcome Councillor Pete McSweeney who has accepted an invitation to talk about his experience in relation to traffic management initiatives.

Agenda

1. Apologies

2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.

3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 14 June 2022 as a true record.

4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda, or raise issues for future consideration.

5. **Reports:** To receive the following reports:

- a) Reports from Councillors on any meetings attended not otherwise on this Agenda
- b) Police
- c) Relevant matters from District Councillor
- d) Relevant matters from County Councillor

6. Finance

- a) **Receipts:** To note receipts 01 June – 30 June 2022: Bank statement not to hand at the time of writing – verbal report.
- b) **Payments Required:** To note and approve payment of the following:
 - i) M R Curry – Salary: June 2022: (PC: £277.53; Project £276.47; Charity £8.51; Mileage £27.95; Expenses £35.57): £626.03
 - ii) HMRC: PAYE Months 1-3 2022: £554.57
- c) To receive the Bank Reconciliation and a note on Ring-fenced Funds at 30 June 2022.
- d) 2021-22 Audit: Update
- e) Management of PC Finances: Update on progress

7. **Levens Community Project:** Cllr Mason to report:

- a) Levens Project Advisory Working Group: Report of the Working Group meeting held on 05/07/2022 and key updates including:
 - i. Sale of plots: Receipts and authorisation of associated fees
 - ii. Boundary Works – new Village Hall: To confirm the appointment of a contractor
 - iii. Consideration of the supply of accountancy services
- b) To approve payments as recommended by the Advisory Group
 - i. Damson Consultancy: Energy Report – new Village Hall £5,880.00

8. **Planning Applications:** To consider items on the Schedule of Applications (to be circulated)

9. **Informal Village Tour:** To consider key outcomes from the Tour on 14 June.

10. Public Profile: To consider the following items:

- a) Parish Newsletter: To confirm items for inclusion and timing of next edition
- b) Website: To receive a report on a recent review of the updated site
- c) Westmorland Gazette: To consider the strengthening of links with the local paper

11. Parish Emergency Plan: To receive update on progress.

12. Local Government Re-organisation: To review the current position and implications for the Parish Council (if any at this stage).

13. Open actions not covered elsewhere on the agenda

- a) Levens Traffic Management: To consider the presentation by Cllr. Pete McSweeney and consider next steps.
- b) Levens Lane Footpath: Update on progress.
- c) Parish Noticeboard: update on options.
- d) Woodland management
- e) Parish and Other Land: To include:
 - i) Brigsteer Road Site - To receive update on grant applications
 - ii) Registration of land at Cotes - To receive a report on current position
- f) SLDC Greening Campaign
- g) B4RN: Update report

14. Correspondence: To note correspondence received. Schedule to be circulated.

15. Future Agenda Items: To receive items for consideration for a future agenda.

16. Date of next meeting: To be confirmed as Tuesday 13 September 2022 to be held in the Levens Methodist Church.

Martin Curry
Clerk to Levens Parish Council

07/07/2022